**COLCHESTER BOARD OF EDUCATION**
**Policy Committee Meeting**

Wednesday, April 23, 2025
2:45 PM
Board of Education Central Office

## MINUTES

**BOARD MEMBERS PRESENT :** Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash.

**ADMINISTRATION PRESENT :** Superintendent Daniel P. Sullivan, III

**OTHERS PRESENT :** Executive Assistant to the Superintendent Alyssa Fratoni and Human Resources Coordinator Pauline Goetz

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1. **MEETING OPENING**
   1.1. Call to Order
   D. Antonacci called the meeting to order at 3:01 PM

   1.2 Roll Call
   D.Antonacci and M.Gignac present

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   None.

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of April 2, 2025
   **Motion by:** M.Gignac
   Motion to approve.
   **Second:** D.Antonacci
   **Roll Call:** All in favor
   **Vote:** Motion carried

S.Tracey-Calash arrived at 3:08 PM

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Series 4000 Policies
   **Motion by:** S.Tracey-Calash
   Motion to revise Policy 4116.34 *Reports of Suspected Abuse or Neglect of Adults With An Intellectual Disability or Autism Spectrum Disorder* and replace it with the Shipman

recommended policy and send it to the Full Board at the next regular meeting for First Read.
**Second:** M.Gignac
**Roll Call:** All in favor
**Vote:** Motion carried

**Motion by:** M.Gignac
Motion to revise Policy 4252.6 *Family Medical Leave Act Policy* and replace it with the Shipman recommended policy with edits from P.Goetz and send it to the Full Board at the next regular meeting for First Read.
**Second:** S.Tracey-Calash
**Roll Call:** All in favor
**Vote:** Motion carried

The Committee discussed Policy 4118.51 *Social Networking / Social Media* but no action was taken.

4.2. *Discussion and Possible Action on Policy 1120 Board of Education Meetings and Other Meeting-Related and Correspondence Policies
**Motion by:** M.Gignac
Motion to table.
**Second:** D.Antonacci
**Roll Call:** All in favor
**Vote:** Motion carried

The Committee set the next meeting for Tuesday, April 29, 2025 at 2:30 PM

S.Tracey-Calash left the meeting at 3:57 PM

**5. ADJOURNMENT**
**Motion by:** M.Gignac
Motion to adjourn.
**Second:** D.Antonacci
**Roll Call:** All in favor
**Vote:** Motion carried

D.Antonacci adjourned the meeting at 3:58 PM

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent